

## Small Grants for Music Therapy Trainees - Guidelines

BAMT is able to administer small grants to music therapy trainees to support them whilst undertaking their training to qualify as a music therapist. The Small Grants scheme is available to all trainees currently undertaking training on an HCPC approved music therapy training programme for support with the costs of travel, books or learning resources, personal therapy or other related expenses.

1. Applications may only be made by music therapy trainees currently enrolled and undergoing training on one of the HCPC approved music therapy training programmes either on a full or part-time basis. Applicants do not have to be members of BAMT.
2. Applications can be accepted for amounts up to £250. Applicants will be asked to re-submit their application if they apply for more than this amount.
3. Applications must be made using the BAMT Small Grants Application Form and submitted either electronically or in paper copy. All relevant original receipts (or copies of) must be submitted with the application form. It is suggested that you keep copies for your own records. **Applications submitted without receipts will not be considered.**
4. After trainees have completed the form, their course leader must complete Declaration by Programme Leader section. The course leader must complete this section in order for the application to be accepted.
5. Small Grants will cover:
  - Travel expenses
  - Personal therapy
  - Books or learning resources
  - Other related expenses – these must be detailed in the application.
6. Small Grants will not cover:
  - Conference fees
  - University fees
  - Subsistence costs
  - Membership fees for associations or societies
  - Music lessons
7. Trainees can submit only one application per academic year.

8. Applications for the academic year can be submitted from 1<sup>st</sup> November – 31<sup>st</sup> January.
9. Submissions will be reviewed in February and grants will be awarded in April.
10. If you are awarded a Small Grant, you will be notified by email during March with information on how to claim your grant. Payment is made to successful applicants by BACS transfer.
11. All Small Grants must be claimed by the end of June.
12. If the trainee leaves the training at any point before graduation for any reason other than academic failure or serious ill health/family need (with evidence), then they will be required to pay back the full amount awarded, to the BAMT.
13. The applicant agrees to repay BAMT any monies granted as a result of this application if this information is later found to be inaccurate, false or if this money is no longer required for the purposes given.

If you have any other questions about the application or need further information about the Small Grants Fund, please contact Lisa Partridge, [info@bamt.org](mailto:info@bamt.org) or T: 020 7837 6100.